



BOYS & GIRLS CLUB
OF COLLIER COUNTY

Job Posting

Title: Summer Youth Development Professional (YDP)
Reports To: Program Director
Rate: \$15.00
Job Location: Naples or Immokalee

Job Summary

Assists and supervises children in various programs that cultivate positive relationships with all young people, especially those that need us most. The Youth Development Professional promotes and implements the delivery of exciting, engaging, age-appropriate games, physical fitness, and recreation programs and activities and incorporates youth development principles into activities and programs along with maintenance for supplies and equipment.

Key Responsibilities

- YDPs are creative and know how to add fun to all activities as they plan, implement, and deliver exciting and engaging programs and activities for youth ages 6-18.
- Ensure a healthy and safe environment, supervising members in the program area.
- Adhere to organizational policies and procedures in all programs.
- Assist in the development of program activities consistent with BGCCC standards.
- Monitor and/or supervise all activities, young people, and areas/locations as assigned.
- Administer first aid when needed and complete an incident report for any situation causing injury to a member or requiring a member to receive medical attention.
- Responsible at all times for each child present at the club. That is, to always be aware of what is happening around you for each member's safety and well-being.
- Performs other duties as assigned.

Experience & Qualifications

Experience -- One-year experience in the relevant working environment, preferred.

- High school diploma (or equivalent)
- Hours may vary
- Enjoy working with people and possess a friendly and outgoing personality.
- Must be a team player.
- Strong communication skills, both oral and written.
- Must possess the ability to work independently with little direct supervision.

Additional Qualifications



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Physical Requirements

While performing the duties of this job, the employee may need to do the following:

- sit for long periods, talk, and hear
- stand and walk
- use hands to finger, handle or feel and reach with hands and arms
- use hands and finger coordination to write and type
- lift and move up to 25 pounds on occasion
- have the ability to use close vision, distance vision, and the ability to adjust focus

Education

Equivalent Education Level – High School Diploma; Bachelor's Degree, preferred.

To Apply

Qualified interested candidates will send cover letter and resume to the Human Resources Dept. at hr@bgccc.com.

Disclaimer

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, nor is it to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications, and objectives required of employees assigned to this job.

EOE/DFWP/SFWP